

**Technical Panel
E-Government Architecture Work Group
Friday November 29, 10 a.m. to noon
Executive Building, 5th Floor Conference Room
521 South 14th Street
Lincoln, Nebraska**

Minutes

1. Participants
Dale Fangmeier (IMServices)
Steve Henderson (IMServices)
Greg Lemon (Deputy Secretary of State)
Terry Lowe, (City of Lincoln)
Steve Schafer (CIO)
Art Zygielbaum (NETC)
2. Review and changes to minutes of prior meetings: none
3. Overview of work group objectives
Steve Schafer briefly summarized the work group's purpose. The current focus is on defining and documenting a technical architecture for e-government. Once that is close to final form, the charter directs the work group to evaluate the current architecture and prepare a gap analysis, with recommendations for improvements.
4. Discuss draft document
There were several suggestions for the statement of principles. In particular, participants wanted a clear emphasis on the importance of supporting a citizen-centric approach to e-government. Washington State's list of principles (page 23 of their plan) was cited as a possible model or point of reference.

There was concern that any standards or guidelines should not lock us into old technology or slow the process of deploying e-government applications. The question of when standards should be mandatory vs. voluntary was discussed. The section on implementation attempts to address this issue by tying standards and exceptions back to the principles that guide the entire process.

Steve Schafer will incorporate specific suggestions and general comments into the draft architecture document.
5. Discuss content for standards and guidelines
Steve Schafer will prepare a template for specific standards and guidelines. Work group participants volunteered to help write standards and guidelines for each component of the architecture.
6. Next steps and meeting dates: The next meeting is Wednesday December 20, 10:30 a.m., location TBA.